

Economy, Communities and Corporate Directorate

Director: Geoff Hughes

Mr K Shilton
Clerk to the Parish
Whitchurch PC
Hightree House
Pencraig
Ross-On-Wye
HR9 6HR
keith.shilton45@btinternet.com

Our Ref: 163660
Please ask for: Miss Emily Reed
Direct Line: 01432 383894
E-mail: emily.reed@herefordshire.gov.uk

29 November 2016

Dear Mr K Shilton,

APPLICATION NO & SITE ADDRESS:	163660 - Buck Street Cottage, Symonds Yat, Ross-On-Wye, Herefordshire HR9 6BW
DESCRIPTION:	Replacement of flat roof above existing kitchen and study with extension to create large open plan space.
APPLICANT(S):	Dr & Mr S Lord
GRID REF:	OS 355455, 216636
APPLICATION TYPE:	Full Householder
WEBSITE LINK:	http://www.herefordshire.gov.uk/searchplanningapplications

We have received an application which affects your Parish. The application is described above and we are seeking the comments or views of your Parish Council. If the land concerned is on or near the parish boundary, we consult both councils as a matter of courtesy and welcome local views.

The planning application and its supporting documentation can be viewed, normally within 24 hours, by using the website link above and entering the application number 163660.

If you wish to make comments which you would like the Council to take into account before making a decision on the application, please respond by **20/12/2016**, using one of the following options:-

- Via the website: Using the online comment form
- By post to: Planning Services, PO Box 230, Hereford, HR1 2ZB

Please do not send responses to planning_enquiries@herefordshire.gov.uk

You will be able to monitor the progress of the application, including all of the correspondence received, any amended or additional documentation, the officer report and the decision by viewing the application on the Council's website.

Yours faithfully

TECHNICAL SUPPORT OFFICER