

WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

Minutes of the meeting held on 13 June 2017 at Whitchurch Memorial Hall

PRESENT R Smith (Chairman) G Litson S Morris T Watson J Smith-Milne S McInerney

ATTENDING K Shilton (Clerk) Ward Councillor P Newman

1. OPEN DISCUSSION FOR THE PUBLIC Not required

2. APOLOGIES S Cole D Williams M Woodward

3. DECLARATIONS OF INTEREST None reported

4. MINUTES OF THE LAST MEETING HELD ON 9 MAY 2017

These were agreed and confirmed by all members present and signed by the Chairman.

5. ACTION POINTS FROM THE MINUTES

Reference was made to the agenda items of the minutes.

6. REPORT FROM WARD COUNCILLOR

P Newman attended:

Ganarew Manor House weekend fund raising for the Ganarew church.

Both the Ward Councillor and the Parish Council thanked the Shephard family and the Herbert family for all their hard work and efforts to make the occasion a success.

The full Herefordshire Council meeting 19 May 2017.

The Ward Councillor is the appointed Chairman of the Audit and Scrutiny Committee.

7. PLANNING MATTERS AND APPLICATIONS

Losito Stud. The appeal for a house conversion has been dismissed.

171796 land opposite the village school – application for approval of details reserved by conditions 10 and 12 to planning permission 171044.

Herefordshire Council are not accepting comments for this application.

171675 Grange Park 25 – replace existing garage roof with a tiled apex roof.

The Parish Council gave no objections to this application.

8. REPORTS RECEIVED

Chairman. Roads and traffic matters. A review meeting to determine a realistic timing and project acceptance is required with Balfour Beatty. It was agreed Chairman Clerk and Ward Councillor would attend.

Play Area. The meeting agreed the proposal to install a child friendly litter bin. The Clerk will arrange this and the installation.

The meeting agreed that the Play area was now a wonderful place for parents and children to enjoy and as agreed the Clerk will make regular safety inspections and is also reviewing the maintenance schedule of the area with our lengthsman to maintain standards of appearance.

Funding Workshop 20 June 2017. As no Council member was available to attend it was agreed that the Clerk should attend and obtain details of possible funding opportunities.

Litter bins / dog bins. The Chairman described the recent problems of overflowing bins. The Clerk has investigated the situation and resolved the service issue.

Whitchurch weekend. Reference was made to the recent weekend held by Whitchurch Shropshire. The meeting agreed it would be good to hold such a weekend in our Parish when a timing opportunity was available. The meeting agreed to discuss the outline details at the September 2017 Council meeting. The Clerk will obtain more detail and report to the Council. Entrance to Grange Park. Following discussion it was agreed.

The Clerk will hold a site meeting with the lengthsman.

The Clerk will obtain a quotation from a tree surgeon.

S McInerney will determine if the seat is repairable (the meeting being minded that the seat was a private matter).

Finance working group. A review meeting will take place on 26 June 2017 at 7.30pm.

Lengthsman and grass cutting working group. A review meeting with the lengthsman will be held in July 2017.

Footpaths Officers reports. Way marker posts and signs for all footpaths is near completion. R Smith is contacting Balfour Beatty for the urgent need for enforcement notices to be served on 2 land owners to reopen the public rights of way.

Balfour Beatty have now cleared / reopened footpath WC 102.

Good Neighbour Scheme. S Morris reported the growing popularity of the meetings. WISH attended the last meeting giving helpful comments and suggestions.

As an expansion to the Scheme visits to people living alone are being considered (relative to insurance and DBS checks). It is hoped an initial trial can start soon.

News Notes. The Clerk will prepare the quarterly News Notes for the end of June 2017. The Chairman will arrange the format of these notes and the distribution. The Ward Councillor will forward his notes to the Clerk.

Website and publicity. Both websites are up to date and are reviewed regularly. Council members were minded to visit the Neighbourhood Plan website for the latest developments to the Plan.

9. FINANCIAL MATTERS

The Clerk reviewed the status of the bank account.

The following payments were agreed.

Lengthsman and grass cutting scheduled work £1836.40

N Power £61.15

Clerk fee £525.00 Administration £43.80 Travel £57.94

10. CODE OF CONDUCT FOR COUNCIL MEMBERS

The revised Code of Conduct conducted by Herefordshire Council Monitoring Officer and adopted by their members had been circulated to all Parish Council members for consideration and comment.

The meeting resolved to adopt this revised Code of Conduct for all Council members.

11. ROADS AND TRAFFIC MATTERS

Reference - item 8 Reports received – Chairman

12. PARKING IN WHITCHURCH

Members are clearly aware of the parking and associated traffic problems around the village area but have no specific resolutions to the problems.

Members will continue to monitor this matter and give further consideration as to how improvements can be made. Reference also item 15.

13. LITTER IN THE PARISH

Following discussion the meeting agreed to give further consideration as to implementing practical solutions.

The Chairman, G Litson and the Clerk will hold an informal meeting to consider possible actions that can be taken for proposal to Council members. Reference also item 15.

14. NEIGHBOURHOOD PLAN UPDATE / MONTHLY REPORT

G Litson reported on the latest stages of the Plan development and progression including the actions being taken by the appointed independent planning consultant.

The recent meetings with land owners and developers and the outcome of these meetings was reviewed together with the next steps required regarding housing development numbers and the proposed Settlement Areas.

15. RIVER FACILITIES

As resolved at the Council meeting 7 May 2017 G Litson will coordinate on behalf of the Council several issues with land owners and stakeholders (as the proposal circulated to all Council members) for the future development of the Parish. It was agreed that such issues as litter and parking would be included in these discussions.

It was agreed that such meetings would involve the Chairman, G Litson and the Clerk.

16. CORRESPONDENCE RECEIVED AND DISTRIBUTED

No further comments were made.

17. ITEMS FOR THE NEXT AGENDA

New item – Whitchurch weekend September 2017 agenda

Parking problems – as called by members

Litter in the parish – September 2017 agenda

NEXT MEETING TO BE HELD ON 11 JULY 2017 AT 7PM AT WHITCHURCH MEMORIAL HALL.

The meeting started at 7pm and ended at 8.25pm.

Signed

Chairman

Date