

## WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

### Minutes of the meeting held on 12 April 2016 at Whitchurch Memorial Hall

**PRESENT** R Smith (Vice Chairman) S Morris G Litson S McInerney T Watson S Cole D Williams

**ATTENDING** K Shilton (Clerk) Ward Councillor P Newman

**1. OPEN DISCUSSION FOR THE PUBLIC** Not required

**2. APOLOGIES** G Hiscox (Chairman) E Curtis J Smith-Milne M Woodward

**3. DECLARATIONS OF INTEREST**

R Smith declared an interest for planning matters Solutions House Whitchurch reference drinks licence which was recorded in the register.

**4. MINUTES OF THE LAST MEETING HELD ON 8 MARCH 2016**

These were agreed and confirmed and signed by the Vice Chairman R Smith.

**5. ACTION POINTS FROM THE MINUTES**

**Red Telephone Boxes.** All members had received copy of the proposals involving the local History Group and were in favour of this development.

**Tourist Notice boards.** Proposed maps for consideration should be available shortly however the location and condition of these boards requires further attention.

**Training.** Members are sending their available dates to the Clerk.

**Wifi facility Memorial Hall.** This is being progressed by J Smith-Milne.

**6. REPORT FROM WARD COUNCILLOR**

This had been circulated to all Council members. D Williams requested the estimated costs involved to repair Pritchards Lane.

**7. PLANNING MATTERS AND APPLICATIONS**

**Planning matters.**

Ganarew Care Home. The Vice Chairman and Clerk will attend a site meeting with representatives of Herefordshire Council and Ganarew Care Home on 14 April 2016 to investigate matters regarding effluent disposal.

Solutions House. Drinks Licence. The meeting had no objections but were minded that to date there had been no decision made regarding the retrospective application 160448.

**Planning applications**

160587 1 Fern Bank Cottages provision of access to rear of property. The meeting had no objections but wished it to be made known once again that the access did not connect to Sandyway Lane.

160766 The Orchard Symonds Yat proposed garage and car port. The meeting had no objections to the principle of this application but considered that the papers submitted were lacking in sufficient detail.

**8. REPORTS RECEIVED**

**Chairman.** Report circulated to all members. No further comments were made.

**Finance Working Group.** The next meeting will be held on 19 April 2016.

**Lengthsman and Grass Cutting Working Group.** The spring/summer schedule is now in place. Work has started to install the new notice board.

**Footpaths Officer.** R Smith will attend a workshop April 2016 and is investigating the ownership of Footpath WC36.

**Website and Publicity.** The website is now updated and has been adapted to be more user friendly. Information is needed from the Good Neighbour Scheme to be included on the website. Proposals were discussed to make known projects organised by the Parish Council to be included on the website and News Letter.

**Good Neighbour Scheme.** Attendance continues to grow and members are looking forward to the wifi facility at the Memorial Hall.

## **9. FINANCIAL MATTERS**

The Clerk reported the bank account status.

Payments:

Lengthsman and Footpaths work £1320.00

Herefordshire Council research fee £180.00

Website £120.00

Clerk fee £483.00 Travel £57.40 Administration £53.41

Hall rent £95.00

## **10. NEIGHBOURHOOD PLAN UPDATE / MONTHLY SUMMARY**

The latest minutes had been circulated to all members. G Litson highlighted the Community Event Weekend 14 and 15 May 2016 and requested members to note this and kindly reserve some time to give assistance at this event.

## **11. ROADS AND TRAFFIC**

The Chairman and Clerk have held a site meeting with the Cabinet Member for Roads and the Balfour Beatty Locality Steward. Some positive elements had been achieved both short and long term and further details will be available at the May 2016 meeting.

## **12. LITTER A40**

R Smith has taken photographs to show this unacceptable high volume of litter which is now all along the A40. This matter will be further discussed with the Chairman and proposals developed for an action plan.

## **13. PLAY AREA FUTURE ACTIONS**

The Clerk reviewed the recent discussion and proposals made with the Chairman being that the play area should be closed for the first stage of the improvement and development (ground work and new fencing and initial installation of some new equipment). The meeting resolved that this should take place and the Clerk will prepare an appropriate notice explaining this situation.

**14. CORRESPONDENCE RECEIVED AND DISTRIBUTED** No further comments were made.

## **15. ITEMS FOR THE NEXT AGENDA**

Parish Council projects for the next 12 months

**NEXT MEETINGS STARTING AT 7PM AT WHITCHURCH MEMORIAL HALL**

**10 MAY 2016 ANNUAL PARISH MEETING**

**17 MAY 2016 ANNUAL PARISH COUNCIL MEETING AND ORDINARY PARISH COUNCIL MEETING**

The meeting started at 7pm and ended at 8.15pm

Signed

Chairman

Date