

## WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

### Minutes of the meeting held on 14 April 2015 at Whitchurch Memorial Hall

**PRESENT** T Roberts (Vice Chairman) S McInerney D Williams S Cole R Smith G Litson

**ATTENDING** K Shilton (Clerk) Lengthsman T Griffiths

**1. OPEN DISCUSSION FOR THE PUBLIC** Not required

**2. APOLOGIES** G Hiscox (Chairman) J Dixon J Smith-Milne S Lowthian Ward  
Councillor J Jarvis

**3. DECLARATIONS OF INTEREST** None

**4. MINUTES OF THE LAST MEETING HELD ON 10 MARCH 2015**

These were agreed and confirmed and signed by the Vice Chairman

**5. ACTION POINTS FROM THE MINUTES**

Red Telephone Box maintenance. It was agreed to defer this to the next meeting and discuss an action plan.

**6. REPORTS RECEIVED**

Finance working group. T Roberts had circulated the report and notes prior to the meeting. There were no further comments.

Lengthsman and grass cutting working group. The Clerk reported on the meeting held with the lengthsman Chairman and Clerk and that it had been agreed that on future projects a greater breakdown of costs will be given. It was confirmed that the lengthsman will work 2 full days on the second week of month on scheduled work.

The lengthsman reported that he had missed the first agreed verge cut in March 2015. The meeting urged that this was done as soon as possible.

The lengthsman was requested to give the Clerk a breakdown of the work involved on B roads so that this can be submitted to Balfour Beatty to be approved and included into the formal Lengthsman Scheme for our Parish.

Footpaths Officer, It was confirmed that the lengthsman will work 1 full day on the second week of each month on our public footpaths. The work required will be directed by our Footpaths Officer R Smith.

WC72A severe pot holes are causing vehicles to drive on the extreme edge of the road and as a consequence this is damaging residents land and gardens. The matter has been reported to Balfour Beatty by both R Smith and our Chairman.

Website and publicity .Development and input into the website continues.

## **7. FINANCIAL MATTERS**

The Clerk reported on the status of the bank account.

### **Payments**

The meeting resolved to transfer £2000.00 from the Parish Council account to the Neighbourhood Plan account.

Hall Rent £150.00

Lengthsman work £552.00

Clerk fee £483.00 administration £33.17 travel £56.00

## **8. PLANNING MATTERS AND APPLICATIONS**

150371 Norton Cottage new roof and 2 replacement velux windows. No objections.

150827 Watsons Cottage proposed conversion detached garage to ancillary accommodation (holiday let). No objections.

## **9. NEIGHBOURHOOD PLAN UPDATE**

G Litson confirmed that on 27 April 2015 there would be a meeting with the consultant Foxley Tagg. Development of the various segments has been initiated and the local History Group have also volunteered with background information.

## **10. PARISH PLAN UPDATE**

The volunteer contact list is now available to all Council members. It was agreed that at the next May 2015 Council meeting the leaders of the various projects would be reviewed and as necessary new appointments made.

## **11. LITTER ON THE A40**

It was agreed that at the May 2015 Council meeting this concern and litter in the Parish should be discussed and an action plan prepared.

## **12. ACCESS A40 AT WHITCHURCH**

D Williams reported that at the home opposite Daf Y Nant services horse box doors have been left open and as such block the pavement. Although it was agreed this pavement is seldom used the home owner should be minded of this situation.

Banking on the road to Crockers Ash. The cottage adjacent Wye Vale Lane tipping has taken place over a period of time to raise the height of the verge from the road. This now encroaches onto the road causing road users to move to the center of the road. It was agreed this situation should be reported to Balfour Beatty for action.

## **13. NOTICE BOARD RELOCATION**

The Clerk described the proposal to relocate the notice board at Whitchurch Main Street into a more prominent position opposite the village stores. The meeting agreed to this proposal.

## **14. PLAY AREA**

The meeting agreed to defer this subject to the May 2015 Council meeting.

**15. CORRESPONDENCE RECEIVED AND DISTRIBUTED**

No further comments were made.

**16. ITEMS FOR THE NET AGENDA**

Ganarew area. Balfour Beatty engineers report required for the necessary work to avoid flooding at Lewstone.

D Williams requested that it be recorded the appreciation of the work done by J Dixon and our Footpaths Officer R Smith. He also thanked T Roberts for all his work over many years as a Council member and to our Chairman G Hiscox for bringing the Council back to one positive and proactive group. T Roberts as Vice Chairman thanked the Clerk for all his time and good work involved in Parish Council matters.

**NEXT MEETINGS**

**5 MAY 2015 ANNUAL PARISH MEETING FOR WHITCHURCH AND ANNUAL PARISH MEETING FOR GANAREW**

**12 MAY 2015 ANNUAL MEETING OF THE PARISH COUNCIL**

**12 MAY 2015 ORDINARY PARISH COUNCIL MEETING**

**THE MEETINGS WILL START AT 7PM AT WHITCHURCH MEMORIAL HALL**

The meeting started at 7pm and ended at 9.10pm

Signed

Chairman

Date