

## WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

### Minutes of the meeting held on 11 November 2014 at Whitchurch Memorial Hall

**PRESENT** G Hiscox (Chairman), J Dixon, T Roberts, R Smith, D Williams, S Cole, S Lowthian and J Smith-Milne.

**ATTENDING** K Shilton (Clerk)

1. **OPEN DISCUSSION FOR THE PUBLIC** Not required
2. **APOLOGIES** G Litson, S McInerney and Ward Councillor J Jarvis.
3. **DECLARATIONS OF INTERESTS** None

#### 4. **MINUTES OF THE LAST MEETING HELD ON 14 OCTOBER 2014**

These were agreed and confirmed and signed by the Chairman.

#### 5. **ACTION POINTS FROM THE MINUTES**

Litter pick up day / weekend. S Lowthian will contact the Parish Plan steering group to co-ordinate this first event together with residents of the Parish. It was agreed this first event of a continuous programme should start in February 2015. J Smith-Milne reported that The Old Court Hotel would provide tea and coffee to all participants. The meeting thanked The Old Court Hotel for their continued support to the Parish. Text for landowners. D Williams will try to prepare this for the December 2014 meeting.

No Tipping sign. M Jenkins to action.

#### 6. **REPORTS RECEIVED**

##### **Chairman:**

The Clock Tower lights are now working and the clock has been serviced.

The Parish Plan public meeting was well received, there were about 70 residents present. The Chairman thanked the Steering Group for all their hard work and also thanked Council members who had attended this event. It was stressed that now that the Parish Plan was completed, it was the responsibility of the Parish Council to organise and action the various programmes over the short and longer term of up to 2 years.

The Chairman will follow up with our Locality Steward the cutting of branches on the road to Crockers Ash.

Regarding traffic concerns at the village school and at Woods of Whitchurch some initial discussions have taken place to gain further information. The general concern about road issues as expressed by those people present at the Parish Plan meeting was reported to the meeting.

**Ward Councillor.** No report had been received, however the Ward Councillor had telephoned information about possible funding support from a police source, to address nuisance issues.

**Finance Working Group.** T Roberts presented the papers proposing the estimated budget and precept request for the financial year 2015/16. The proposal of a precept of £27500.00 for the next financial year was resolved by all members present.

**Lengthsman and Grass Cutting Working Group.** No further comments made.

**Footpaths Officer.** R Smith highlighted the further inspections made and actions required. It was agreed to allocate 2 working days to the Lengthsman to carry out selected maintenance.

**Publicity and Website Working Group.** Work continues to improve the website.

## **7. FINANCIAL MATTERS**

The Clerk reviewed the status of the bank account.

The resolution of the precept request to Herefordshire Council for the financial year 2015/16 was confirmed at £27500.00.

The following payments were agreed:

Lengthsman work £276.00

Clerk fee £483.00 administration £29.69 travel £37.20

Christmas Tree purchase £171.00

Clock Tower new lights £120.00

## **8. PLANNING MATTERS AND APPLICATIONS**

The following applications were discussed:

Chelton Dale Whitchurch 143181FH proposed 2 storey rear extension and detached double garage. No objections.

Bibblins Lodge The Doward 143115FH proposed patio and gazebo. No objections.

Woodlands Symonds Yat 143180FH proposed alterations to dwelling and reposition balcony. No objections.

Orde House Whitchurch 143311F agricultural building. No objections providing this development is used for agricultural purposes only.

## **9. PARISH PLAN NEXT STEPS**

The list of volunteers is available and these residents will be contacted for initial projects and the Parish Plan development. It was agreed that regular reports and updates were issued involving the web site and other media.

It was agreed that 5 initial projects would be selected for an immediate start and Council members were requested to send their proposals to J Dixon so that these could be presented and discussed at the December 2014 meeting.

## **10. NEIGHBOURHOOD PLAN NEXT STEPS**

The Chairman reminded the meeting that the grant obtained needed to be spent by 31 December 2014 otherwise any funds remaining must be returned.

The Clerk agreed to act as administrator for the Neighbourhood Plan Steering Group being formed.

## **11. PLAY AREA**

This will be discussed at the December 2014 meeting.

## **12. CHRISTMAS ARRANGEMENTS**

T Roberts explained that a Christmas tree has been purchased and will be delivered the last week of November 2014. The Christmas tree lights will operate from 1 December 2014 to 4 January 2015 from 4 pm to 11 pm each day. Christmas gifts and cards have been organised for the residents of the Residential Homes. J Smith-Milne agreed to take over the co-ordination of the future Christmas 2015 event.

**13. CORRESPONDENCE RECEIVED AND DISTRIBUTED**

Red Telephone Box. It was agreed that the Parish Council should adopt the third telephone box. The Clerk will inform the necessary agencies and when appropriate add to the Asset Register and insurance policy. The Chairman urged members to consider what uses could be organised for the 3 telephone boxes in the Parish. Proposed C and U roads for re-surfacing for consideration in the next financial year were Sandyway Lane and The Doward Ring Road.

**14. ITEMS FOR THE NEXT AGENDA**

Play Area future needs and actions.  
Suggested uses for the 3 red telephone boxes.  
Five initial proposed projects from the Parish Plan.

**NEXT MEETING TO BE HELD ON 9 DECEMBER 2014 AT 7 PM AT WHITCHURCH MEMORIAL HALL.**

The meeting started at 7 pm and ended at 8.55 pm

Signed.....Chairman

Date.....