

WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

Minutes of the meeting held on 11 February 2014 at Whitchurch Memorial Hall

PRESENT G Hiscox (Chairman) S McInerney J Dixon S Cole G Litson R Smith J Smith-Milne

ATTENDING K Shilton (Clerk) T Griffiths (Lengthsman)

1. OPEN DISCUSSION FOR THE PUBLIC Not required

2. CO OPTION OF NEW COUNCIL MEMBER

The meeting agreed the co option of Graham Litson to the Parish Council. The required documents were signed and completed.

3. APOLOGIES T Roberts S Lowthian D Williams W Walby and Ward Councillor J Jarvis

4. DECLARATIONS OF INTEREST None

5. MINUTES OF THE LAST MEETING HELD ON 10 DECEMBER 2013

These were agreed and confirmed and signed by the Chairman

6. ACTION POINTS FROM THE MINUTES

The Chairman reported that keys have now been obtained for the notice board near to the village school and will be used for Council matters.

7. REPORTS RECEIVED

Chairman. The Chairman has attended by invitation a meeting of St Dubricius PCC.

Ward Councillor. No report received.

Lengthsman and grass cutting working group. It was agreed S Lowthian and the lengthsman attend a site meeting in an attempt to resolve the water and drainage problems on Sandyway Lane and report back to the Council on their findings and estimated costs involved.

It was agreed that the two other items on the defect report sheet February 2014 should also be actioned by the lengthsman.

The lengthsman reported that he now has a jetter and the meeting agreed this should be used on the scheduled work on drains and culverts. A small additional charge was agreed by the meeting for this work practice.

It was agreed that all defect sheets since September 2013 should be reviewed by the lengthsman and a new priority list prepared for actions either by the lengthsman or as necessary Balfour Beatty.

Footpaths Officer. R Smith reported that only 14 footpaths now remained to be walked / inspected. A full report will be sent to the Clerk for distribution to all Council members.

It was agreed that our Footpaths Officer should propose any footpaths that he considered suitable for possible clearance by community work.

Finance working group. It was reported that the finances are in a strong position for the next financial year.

Publicity working group. G Litson agreed to join J Dixon on this working group. Clerk report on Balfour Beatty lengthsman meeting. The Clerk representing our Parish Council has been selected and invited to attend workshops along with 9 other Clerks to discuss the future of the lengthsman scheme and the footpaths scheme and how possible improvements and changes can be made.

8. FINANCIAL MATTERS

The Clerk reviewed the status of the bank account.

It was agreed that the external lights of the Clock Tower be replaced with more suitable weather resistant lights.

VAT refund received £1118.10

The following payments were agreed.

Lengthsman work £682.50

Clerk fee £400.00

9. PLANNING MATTERS AND APPLICATIONS

Tump Farm 140089F change of use of holiday to residential. No objections.

Thorn Hill 133314FH first floor extension new dormer windows conservatory and associated alterations. No objections.

Unauthorised mobile home site Riverside Nurseries HR9 6DF. The meeting was minded that these mobile homes remain on the site. T Roberts continues to liaise with Goodrich Parish Council on this matter.

10. PARISH PLAN UPDATE

The question papers for all Parish residents homes and families are now available and will be distributed by hand . Collection will take place on 14 March 2014. Herefordshire Council will contribute £600.00 towards the analysis of the returned papers.

11. NEIGHBOURHOOD PLAN

The meeting agreed to invite the Herefordshire Council coordinator to a future Council meeting when the Service Level Agreement would be signed. It was agreed that the next priority was to form a steering group for this project.

12. FLICKS IN THE STICKS

The meeting agreed the principle that this event for the community should be supported. A committee member will be invited to attend a Council meeting in order to discuss this matter further.

13. COMMEMORATE THE FIRST WORLD WAR

The Chairman informed the meeting that the church and Memorial Hall were organising an event for 8 and 9 November 2014 . It was agreed to invite a committee member to a future Council meeting to discuss the matter further.

14. DOG BIN LOCATION AT WHITCHURCH

It was agreed that the lengthsman will resite the bin to a more suitable new location.

15. FLY TIPPING

R Smith will approach the resident who has kindly offered to remove the items involved.

16. MUSIC FESTIVAL

After discussion it was agreed that the Chairman would feed back the comments of the meeting to S Lowthian who had proposed this subject.

17. CORRESPONDENCE RECEIVED AND CIRCULATED

It was confirmed that a planning meeting will take place on 20 February 2014 with Herefordshire Council officers together with the Parish Councils of Goodrich and Walford. Our Ward Councillor will chair this meeting.

18. ITEMS FOR THE NEXT AGENDA

Financial Further funding for the Parish Plan
Commemorate the First World War
Flicks in the Sticks
Invitation to Balfour Beatty

NEXT MEETING TO BE HELD ON 11 MARCH 2014 AT 7PM AT WHITCHURCH MEMORIAL HALL

The meeting started at 7pm and ended at 8.40pm

Signed

Chairman

Date