

WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

Minutes of the meeting held on 15 May 2012 at Whitchurch Memorial Hall

PRESENT P Walshe(Chairman) S McInerney T Roberts D Williams M Norman W Walby G Hiscox S Bucknell J Everard J Smith-Milne S Lothian

ATTENDING K Shilton (Clerk)

1. APOLOGIES J Dixon Ward Councillor J Jarvis

2. ANNUAL PARISH MEETING WHITCHURCH

The minutes of the last Annual Parish Meeting held on 17 May 2011 were agreed and confirmed and signed by the Chairman D Williams.

3. ANNUAL PARISH MEETING GANAREW

The minutes of the last Annual Parish Meeting held on 17 May 2011 were agreed and confirmed and signed by the Chairman D Williams.

DISCUSSION POINTS FROM THE OPEN PARISH MEETING HELD ON 5 MAY 2012 FOR THE PARISHES OF WHITCHURCH AND GANAREW

T Roberts had summarised the main points raised by Parish residents a copy being attached to the main minutes.

Overall Parish Council members attending felt the format should have been less formal and were concerned that for such an opportunity for residents to highlight their views and concerns that so few attended. The meeting was minded that although only 8 people attended this was higher than previous years when the attendance has been zero to 2 people.

It was agreed M Norman would write a letter to thank our MP for attending.

4. ANNUAL MEETING OF THE PARISH COUNCIL

Appointment of Chairman. M Norman proposed P Walshe as the new Chairman seconded by J Smith-Milne and agreed by all members. P Walshe signed the Declaration of Acceptance of Office.

P Walshe thanked D Williams for the initiatives he had introduced over the past months he had been Chairman and particularly credited with the formation of a full 14 member Council of enthusiasm and positive attitude.

Appointment of Vice Chairman. M Norman proposed S Lothian seconded by T Roberts and agreed by all members.

Appointment of Committees. After discussion it was agreed that the Council take a new direction of approach to accomplish work in the Parish and the following 3 Committees were appointed:

Revenue and Resources

Finance, Budget, Public Relations, Website and Christmas Gifts at Residential Homes.

P Walshe, K Shilton, J Smith-Milne, M Norman and T Roberts.

Amenities

Lengthsman, BOATS, Roads, Play Area, Footpaths, Grass Cutting, Neighbourhood Watch.

D Williams, S Lothian, S McInerney, R Smith, D Walby.

Planning

Including Neighbourhood Plans, Tourism, Environment.

J Dixon, S Bucknell, S Lothian, G Hiscox, J Everard, D Williams.

It was agreed as these are Committees and not Working Groups each Committee would appoint a Chairman as Leader and organise at least initially monthly meetings at the Memorial Hall with an agenda on the Parish notice board at least 3 clear days prior to their meeting.

It was suggested in view of this new arrangement the Parish Council meetings should be held every 2 months. Following discussion it was agreed this could be considered after a trial period of 3 months.

Review of Accounts and Audit Preparation. The accounts had been distributed prior to the meeting. It was agreed the accounts would be discussed by the Finance Committee for internal and external audit and submission deadlines.

Dates of future meetings. It was agreed to continue holding meetings on the second Tuesday of each month with the exception of August and January when no meetings would be held except for urgent business matters.

Report from Ward Councillor. Not available.

5. ORDINARY PARISH COUNCIL MEETING

6. OPEN DISCUSSION FOR THE PUBLIC Not required.

7. DECLARATIONS OF INTEREST D Williams Footpaths which was recorded in the Register.

8. MINUTES OF THE LAST MEETING HELD ON 10 APRIL 2012

These were agreed and confirmed and signed by the Chairman.

9. ACTION POINTS FROM THE MINUTES

S Lothian and D Williams had conducted a site meeting for BOATS with Amey and were waiting for their recommendations. J Jarvis had also attended.

It was noted that to date the meeting to be organised by our Ward Councillor with West Mercia Police (S Bucknell also to attend) had not yet taken place. Website. Estimated costs have been obtained by J Smith-Milne and circulated to all members.

10. FINANCIAL MATTERS

A more competitive insurance quote has been researched on a like for like basis representing a saving of some £74.00. The meeting agreed to accept this new quotation with Aviva.

The following payments were agreed:

Insurance £392.17

Lengthsman work £678.00

Internal Audit £40.00

11. PLANNING

Public Diversion Order WC36 Whitchurch. The meeting gave no objections.

12. LITTER BINS/LITTER PICK UP/DOG FOULING PROBLEMS

S Lothian has reached an agreement with Herefordshire Council to empty the Parish Litter Bins on a weekly basis. Two additional bins were recommended and it was agreed S Lothian would investigate the costs for the next meeting. S Lothian has also organised a Road Sweeper for the roads in Whitchurch Village.

13. SCHOOL ROUNDABOUT AND ASSOCIATED PROBLEMS

This matter was discussed but no solution or conclusion was reached.

14. CORRESPONDENCE

This had been circulated prior to the meeting. The meeting was reminded of the Neighbourhood Plans Workshop to be held on 30 May 2012 at 6.30 pm at Weston Village Hall.

15. ITEMS FOR THE NEXT AGENDA

Play Area

Bank signatures review

The meeting started at 7.30 pm and ended at 9.45 pm

THE NEXT PARISH COUNCIL MEETING WILL BE HELD ON 12 JUNE 2012 AT 7.30 PM AT WHITCHURCH MEMORIAL HALL

Signed.....Chairman

Date.....

