

## WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

Dear Councillor

You are summoned to a meeting of Whitchurch and Ganarew Group Parish Council to be held on 17 May 2016 at 7pm at Whitchurch Memorial Hall.

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND AND HAVE THE OPPORTUNITY TO ADDRESS THE COUNCIL ON PARISH MATTERS.**

K Shilton / Clerk 27 April 2016

### AGENDA

#### 1. ANNUAL MEETING OF THE PARISH COUNCIL

Appointment of Chairman and Declaration of Office  
Appointment of Vice Chairman  
Appointment of Officers and Working Groups (reference review paper)  
Report from the Chairman  
Report from the Ward Councillor  
Dates of future Parish Council meetings  
Financial report for 2015/2016 and audit preparation

#### 2. ORDINARY PARISH COUNCIL MEETING

#### 3. Apologies

#### 4. Declarations of interest

#### 5. Open discussion for the public 20 minutes

#### 6. Minutes of the last meeting held on 12 April 2016

#### 7. Action points from the minutes

Red Telephone boxes / History Group  
Tourist notice boards  
Training  
WiFi facility Memorial Hall  
New notice board

#### 8. Report / comments Ward Councillor

#### 9. Planning matters and applications

161225 Magpies Whitchurch proposed alteration and extension including accommodation in the roof space – extension of time  
Further applications received after this date will be considered by the Council members.

#### 10. Reports received

Chairman  
Finance working group  
Lengthsman and grass cutting working group  
Footpaths Officer  
Website and publicity  
Good Neighbour Scheme

#### 11. Financial matters

Bank account status  
First payment precept 2016/2017 received

Resolution / finance standing orders / including projects over an estimated £1000.00

Payments

Lengthsman work £1062.00

No parking signs £41.94

Parish Council Newsletter expenses £182.48

Clerk fee £483.00 Administration £29.85 Travel £46.44

- 12. Neighbourhood Plan update / monthly report**
- 13. Roads and traffic matters**
- 14. Litter on the A40**
- 15. Play area / next actions**
- 16. Matters arising from the Annual Parish Meeting**
- 17. Correspondence received and distributed**  
Proposed party for Queens birthday
- 18. Items for the next agenda**

**NEXT MEETING TO BE HELD ON 14 JUNE 2016 AT 7PM AT WHITCHURCH MEMORIAL HALL**